

**OPERATING RULES FOR THE APLU
COMMISSION ON INTERNATIONAL INITIATIVES**

ARTICLE I. PURPOSE

Taking inspiration from the 2004 NASULGC report, *A Call to Leadership*, and recognizing that campus internationalization has become a core priority at virtually all APLU institutions, the Commission on International Initiatives (CII) seeks to develop a comprehensive agenda for international affairs in public higher education.

The CII is authorized to serve as the advisory body for APLU on international initiatives and the Commission shall recommend policy and procedure, issue reports, and establishes agenda items and priorities related to these issues. The Commission shall provide a forum for engaging in dialogue appropriate to the various concerns of the international education community and to other related organizations.

The Commission shall promote the international mission and activities of APLU member institutions. The focus of the Commission on International Initiatives reflects the new role of Senior International Officers on campus called for in *A Call for Leadership*, and it incorporates the wide-range of critical substantive areas relating to international affairs, especially international agricultural issues that have always been central to APLU's work. The Commission should be integrally involved with all APLU discussions about comprehensive internationalization. Comprehensive internationalization is the planned, strategic integration of international, intercultural, and global dimensions into the ethos and outcomes of higher education.

ARTICLE II. MEMBERSHIP

Section 1: INSTITUTIONAL MEMBERSHIP

All interested APLU member institutions may participate in the CII. In those circumstances when the Executive Committee determines that a formal vote is necessary, there shall be two Voting Delegates from each member institution, as designated by the institutional CEO. For voting, each member institution has TWO votes to be conveyed by its delegated voting representative.

In addition to the voting delegate, a member institution may name additional representatives who have specific international interests or responsibilities as non-voting delegates. Non-voting delegates have all the privileges of membership except the right to vote, and but have the right to serve as an Officer of the Executive Committee. They may be appointed to a position on the Executive Committee as described in Article III, Section 3.

Section 2: APLU COUNCILS AND COMMISSIONS

Each APLU Council and Commission shall be invited to name one non-voting delegate to facilitate communication and coordination between Councils and Commissions.

Section 3: INDIVIDUAL MEMBERSHIP

Relevant outside organizations such as AIEA, NAFSA, and government agencies and departments also are invited to become non-voting members of the Commission.

ARTICLE III. ORGANIZATION

Section 1. STRUCTURE

The Commission on International Initiatives shall be composed of its voting and non-voting members.

Section 2. OFFICERS

Commission Officers shall include the following:

- *Chair (university CEO)
- *Chair-Elect (university CEO)
- *Chairperson of Executive Committee (non-CEO)
- *Secretary (non-CEO)
- *Chairperson of Planning Committee (non-CEO)

These officers shall be ex-officio members of all committees and boards of the Commission.

The Commission Chair, in consultation with the Executive Committee and especially with the Chairperson of the Executive Committee, shall: (1) call meetings of the Commission and the Executive Committee; (2) establish agendas and preside at Executive Committee and Commission meetings; and (3) appoint Ad-Hoc and Standing Committee(s) of the Commission.

The Chairperson of the Executive Committee coordinates the day-to-day operations of the Executive Committee, working closely with other Commission officers and especially the Chairperson of the Commission. The Executive Committee selects the Chairperson of the Executive Committee.

The Officers of the Commission shall serve non-renewable two-year terms. The term of office for each officer will begin at the conclusion of the association's annual meeting.

The Chair of the Commission shall serve as the Commission's representative on the Board of Directors of APLU for a period of two years consistent with APLU's bylaws and practices.

The Chair-Elect of the Commission shall succeed to the chair position for the Commission on International Initiatives. The Chair-Elect of the Commission shall chair the Ad-Hoc Nominating Committee and shall fulfill the Chair's duties in case of absence of the Chair. The Chair Elect shall be selected every two years, or as necessary, by the President of APLU.

The Executive Committee shall designate a Chairperson of the Planning Committee, and this person shall be responsible for planning the annual program and other planned program activities.

The Secretary shall be responsible for maintaining communication with all sectors of the Commission, and for assisting the Chairperson of the Planning Committee with program activities. The Chair of the Commission shall appoint the Secretary.

These officers shall also be officers of the Executive Committee.

Section 3. COMMISSION EXECUTIVE COMMITTEE

The Executive Committee shall establish the overall policies and direction of the Commission. The primary responsibility of the Executive Committee shall be to develop a national agenda reflecting the major interests and goals of the Commission.

The voting members of the Executive Committee of the Commission shall at a minimum consist of the following officers and members:

- Chairperson of the Commission (A university CEO appointed by APLU) (1),
- Chairperson-Elect of the Commission (A university CEO appointed by APLU) (1),
- Chairperson of the Executive Committee (1),
- Secretary of the Executive Committee (1),
- Past Chair of the Executive Committee (if their term does not allow them to continue)
- Chairperson of the Program Planning Committee (1),
- Members at Large, nominated annually by the Executive Committee (6 or more),
- One senior international officer at a member institution (1),
- Chair of the International Committee on Organization & Policy/IAS Chair (ICOP) (1)
- IAS Past Chair (1),
- IAS Member-at-Large (1), and
- APLU Vice President for International Programs (non-voting) (1)

The Executive Committee may also include non-voting members from other APLU Commissions and Councils.

The Executive Committee shall select the Chairperson and membership of the Program Planning Committee.

Non-CEO members of the Executive Committee shall be elected for three-year terms, with at least two people joining the Committee in any year. Initial appointments shall be of a 3-year length to allow a balanced turnover consistent with the previous stated 2 people rule. Up to two consecutive terms are allowed, and officers can serve additional terms after an absence from a committee appointment.

The Executive Committee shall be responsible for communicating the policies and programs of the Commission to all committees, boards, commissions, and other policy-making bodies of APLU

Section 4. COMMISSION STANDING COMMITTEES

There shall be at least one Standing Committee appointed by the Commission Chair.

- A. Program Committee. This Committee deals with planning for the Commission summer meeting and APLU Annual Meetings and all associated networking events. Members will be appointed for a two-year period. A member of the CII Executive Committee will chair the Program Committee. [The Program Committee will reflect representation from both the senior international officers and international agriculture director communities.](#)
- B. Awards Committee. This committee deals with the recruitment and awarding of any Commission specific awards. Members will be appointed for a two-year period. A member of the CII Executive Committee will chair the Awards Committee.

Additional Committees may be formed at the discretion of the Chair of the Commission.

Standing Committee Chair(s) shall serve for one year.

Section 5. AD HOC COMMITTEES

The Commission Chair may appoint ad-hoc committees as needed.

ARTICLE IV. MEETINGS

Section 1. COMMISSION MEETINGS

The Commission on International Initiatives shall meet two times a year: at the APLU annual meeting and the Commission summer meeting.

Section 2. COMMISSION EXECUTIVE COMMITTEE MEETINGS

The Commission Executive Committee shall meet at the APLU annual meeting and the Commission summer meeting to conduct Commission business; other meetings may be held at the call of the Chair of the Commission. The Executive Committee shall perform the business of the Commission throughout the year.

ARTICLE V. ELECTIONS

Elections, if necessary, will be held each Fall prior to the APLU Annual Meeting. Voting will be by mail ballot or by electronic means, as deemed appropriate by the Executive Committee. Each member institution has two votes. For schools that have representatives in the international agriculture section, it is encouraged that the second vote be designated for the international agriculture director.

ARTICLE VI. AMENDMENTS

The Rules of Operation may be amended with a recommendation of the Executive Committee and ratified by a two-thirds vote of 1) the voting members of the Commission in attendance at the meeting and 2) the voting members who have submitted electronic votes prior to the meeting.

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