EXECUTIVE DIRECTOR'S REPORT
TO THE
BOARD ON HUMAN SCIENCES, Inc.
March 7-8, 2017

During the December 2016, the BoHS Board of Directors unanimously approved a memorandum of agreement/scope of work between the BoHS and the Association of Public and Land-grant Universities (APLU) for 2017. This agreement outlined the fiscal and programmatic arrangements, accountability and supervision, and day-to-day operations to establish a national office for the Board on Human Sciences and the staffing arrangement with the APLU at its principal offices located at Suite 400, 1307 New York Avenue, NW, Washington, DC 20005-4722. The BoHS national office will be guided by Eddie Gouge, APLU’s Senior Associate Director, Federal Relations – Food and Agricultural Sciences/Executive Director, Council for Agricultural Research, Extension, and Teaching (CARET), and he also will carry the title of Executive Director, Board on Human Sciences, Inc. The BoHS national office staff are first and foremost responsible for carrying out the goals of BoHS as it provides national leadership for the BoHS. Secondly, as part of the CFERR staff at APLU, the BoHS Executive Director and staff administrative/program assistant will be able to align with colleagues to address issues of national prominence.

It certainly has been a busy and productive time for us at APLU as we enter into this new agreement with the Board on Human Sciences, Inc., and I would like to highlight for you some of the activities in which we have been involved:

- Worked with and supported the BoHS Board of Directors’ Chair, Vice President for Program, Secretary-Treasurer, and liaisons
  - Corresponded with speakers for the BoHS/CAFCS Joint Spring Meeting and communicated frequently with the Vice President for Program
  - Conducted conference calls with the BoHS Chair and Secretary-Treasurer
  - Worked with various BoHS liaisons in assisting them to interact with their respective groups
• Assisted in providing organizational structure for the Board on Human Sciences, Inc.
  o Prepared and disseminated agendas, information, reports, and minutes
  o Responded to questions and requests from BoHS members, speakers, award winners, federal agencies, and others

• Supported efforts for advocacy of federal policy as well as collaboration with national organizations
  o Shared information about the Congressional hearings on SNAP/SNAP-Ed (Supplemental Nutrition Assistance Program) with administrators
  o Ensured that the BoHS members had an opportunity to participate in the conference call discussion of the Board on Agriculture Assembly Budget and Advocacy Committee’s efforts to change their advocacy model and move forward with a “single-ask” request for the budget of the National Institute of Food and Agriculture (NIFA)/U. S. Department of Agriculture
  o Assisted in the completion of the Healthy Food Systems/Healthy Food Implementation Strategy document that will be subject to approval by the BoHS Board of Directors and the Board on Agriculture Assembly Policy Board of Directors at their next meetings

• Advanced the BoHS organization
  o Met with Carol E. Kellett, former Executive Director of the BoHS, on January 11 and 12, 2017 to exchange information, documents, and other items related to the transition
  o Established a procedure for transmitting documents to the BoHS archives at K-State Library
  o Began work on updating the BoHS portion of the APLU website with creating a page for the BoHS minutes at:


  o Used social media (e.g. Twitter) to share information about issue of importance to the human sciences community, including the 2017 BoHS/CAFCS Spring Meeting

  o Secured interaction between the BoHS members and the participants of the Joint CARET/AHS Meeting by planning for the groups to enjoy the reception and entertainment – the UDC Vocal Ensemble, directed by Professor Johnny Butler and the Jordon Dixon Quartet, directed by Jordon Dixon -- being provided by the University of the District of Columbia Music Program and Jazz Ensemble on March 7, 2017
- Developed and distributed a position announcement for the part-time Program Staff Associate for the Board on Human Sciences, Inc.; applications for the position have been received.

- Worked with the APLU Public Affairs Department to create a hashtag (#HumanSci2017) and social media graphic for the 2017 BoHS/CAFCS Joint Spring Meeting.

- Collaborated with the leaders of the National Institute of Food and Agriculture (NIFA)/U. S. Department of Agriculture (USDA); the Council of Administrators of Family and Consumer Sciences (CAFCS); the American Association of Family and Consumer Sciences (AAFCS), FCS Alliance, and other partners.