

MINUTES
Academic Committee On Organization and Policy (ACOP)
APLU Annual Meeting,
Saturday, November 11, 2017
Washington Marriott Wardman Park Hotel, Washington DC

ACOP Meeting called to order at 12:28 PM (David Shintani).

Introduction of Attendees: **Cindy Akers** (Texas Tech Univ.); **Gary Blair** (CARET Rep.); **John Buckwalter** (Kansas State Univ.; Board on Human Sciences Rep.); **Cynda Clary** (Oklahoma State Univ.); **Marcos Fernandez** (Purdue Univ.); **Wendy Fink** (APLU-APS); **Tracy Hoover** (Penn State Univ.); **Joyce Parker** (USDA-NIFA); **Lona Robertson** (Univ. Arkansas); **David Shintani** (Univ. Nevada); **Susan Sumner** (Virginia Tech Univ.); **Elaine Turner** (Univ. Florida); **Don Viands** (Cornell Univ.).

A. **Approval of ACOP Meeting Minutes from July 18, 2017:** Approved.

B. **NARRU Report.** Cyndy Akers

- a. The meeting was held, and held session on USDA grants program.
- b. “We want to collaborate w/APS as much as we can because some mission.”
- c. Excited about new teaching award apps
- d. “*Arkansas State University dropped out of the APLU, but not NARRU*”, Wendy Fink. It was their president, not Ag’s idea. Only five NARRU still are part of APLU, and they are: Fresno State, Cal Poly, Illinois St, Texas Tech & SIU.

C. **PBD Report.** Elaine Turner

- a. Met at end of Summer Joint COPS meeting held in Canada.
- b. Continued discussion on how/where diversity as a mission held value?
- c. Should Communication Council become a permanent member?
- d. Initiative Healthy Food Systems, Healthy People continues
- e. “Challenge of Charge”, used to guide a LEAD 21 session
- f. “Healthy Forest” met once (Babbitt) will export to being no Amer effort. Lots of enthusiasm. Forestry folks open to formal and extension education.
- g. “New Dean Orientation” reinstated for this December 2017.

D. **BAC Report.** Wendy Fink

- a. Wendy’s Director Report HANDOUT since John S. (UT) is at BAC meeting.
- b. APLU will be weighing in on tax proposal for tuition waivers (and institution paying FICA). It’s in House version, not Senate version of tax bill. Same tax if employees get free tuition.

E. **CLP Report and LEAD 21.** Susan Sumner

- a. CLP (summer) will meet Tuesday. LEAD 21 is doing well. Class 14 being recruited for 85-90 students. Waiting list. Put in diversity component in session 1 from consultant. Mixed up color subgroups a bit more. Moving hotels in Phoenix for session 2, but want to keep it in Phoenix. Session 3 stays in Washington DC. Will be a bit more formal. Wendy “can hold graduation for CARET?” Depends on hotel availability.

F. **Optional Practical Training List Update.** David Shintani

- a. HANDOUT – copy of the letter to Department of Homeland Security.

- b. So now what? We submit and send the letter. Keep us in STEM world.
- c. Revise: Elaine Turner – “*we should not bring to question that Ag are STEM disciplines, so delete 2nd paragraph.*”
- d. Ag Econ is NOT on that list. Maybe if considered business X social science.
- e. Follow-up and see if it should be included
- f. APPROVED

G. Board on Human Sciences Report. John Buckwalter

- a. Elected four new member to BHS
- b. John Buckwalter is incoming chair, so not sure if he will stay representative on our ACOP.
- c. Awards Breakfast is this Monday (11/13/17) list shared
- d. Social mediate initiative: Twitter; #Ispyhumansci – running it with grad students (Miss State, KS State, and Missouri U), \$500/semester stipend
- e. Wendy, “should we combine the Staff Development Workshop?” John believes BHS would be interested but will bring to BHS attention.

H. CARET Report. Gary Blair

- a. CARET – will NOT be attending JCOPS in Mexico in July ’18.
- b. Get a copy of Exec Summary of “The Challenge of Change”.
- c. Concerns on DACA on how it could affect students on campus. Also on tax charges and how it could affect donations to campuses.
- d. Planning meet for March 2018 in Crystal City. And next fall in New Orleans Marriott on Canal Street.

I. APLU Employability Skills Survey, 2018. Wendy Fink

- a. HANDOUT
- b. Paragraph 13 skills selected 11 from 42! All identical.
- c. Read through it and let us know what you think. I’ll send out all four surveys to work on to APS.
- d. Michigan State University will have IRB to allow other school to participate.
- e. Survey Feb – April 2018.
- f. Elaine - Q3 – how does one pick best choice? “I am responding to the survey as . . . “ Could be a good solution.
- g. National Res side will identify employers

J. Communication & Marketing Committee Report. Cynda Clary

- a. Advocating for a more permanent structure and becoming more broad.
 - i. The organizational structure proposal will be presented at the BAA meeting on Monday morning.
- b. Having stories from APS members will provide k-global with academic mission impacts that can be incorporated into their research- and extension-focused communications.
- c. Diversity Catalyst Committee (Clary)
 - i. The initial task force has transitioned to a committee structure. Rules of operation are being developed to support this effort.
 - ii. Diversity and Inclusion Award guidelines are in process. The goal is to release a call for applications in January or February, 2018.

K. USDA Rep. Report. Joyce Parker

L. Regional APS Reports.

- a. **Western Region APS Report:** Personnel changes across many schools (CSU, WYO, MONT, Cal Poly, Cal State Pomona). Utah State is now chair of WAPS. Aiming to align our regular teaching awards to the national awards.
- b. **North Central Region APS Report:** None provided.
- c. **Northeast Region APS Report:** We're consistently small, approx. 5-6 NE regional institutions stay regularly connected. Univ. of Maryland's Joe Sullivan will be new NEAPS chair. We are not resuming regional teaching workshops since there are national workshops we could attend.
- d. **Southern Region APS Report:** Webinar Conference held end of Sept/Oct about best practices in student services. Oklahoma State "On Track Program" for readmits. No one volunteered to lead a second webinar.

M. Director's Report. Wendy Fink.

- a. **FAEIS** – bring back stakeholder meeting that meets annually, maybe in conjunction w/APLU/APS. Stay tuned. It is currently offline because heavy duty update being done. He can run requests now.
 - i. Money from FAEIS comes from tax on HEC grants, multi-scholars program, etc.
 - ii. May not expand to Community Colleges- the FAEIS database.
- b. **Ian's retirement** – is set for December 2018.
 - i. Succession plans
 1. Do we want Wendy to continue?
 2. We pay 30% Ian, 40% Wendy, 50% Suzette salary
 3. Suzette 25-35% should be paid by BAA, CARET and APLU, so looking to divide four ways.
 4. For Maw's position, the Deans want their own position (AHS).
 5. Currently Wendy 40% APS + 60% APLU. Maybe Wendy should be 90% APS and APLU 10% balance? Must be negotiated with APLU and it is Ian whom would do this on our behalf.
 6. ACOP to make motion, APS chair to write letter for 90% Wendy Fink, sent to Ian Maw, Peter McPherson and copy to AHS. Tracy Hoover and David Shintani will write draft of letter.
 7. ACOP voted and approved unanimously. That is, APS would fund 90% Wendy, 25% Suzette and 0% Ian's replacement salaries.
 8. "Do we have a say when Ian's replacement is hired?" asks David S. Wendy, "we will see. Add it to the letter." Policy Board could ask how the replacements will be selected (Elaine Turner to ask during Tuesday's [Nov. 14th] scheduled Board meeting).
 9. Ian's is Wendy Fink's & Eddie George's supervisor.
 10. Ian's send-off; maybe during upcoming Winter Meeting for APS/NARRU? Ad Hoc group; Elaine T., Tracy H., David S., maybe during the evening of March 7. Invite former APS members.
- c. **Annual APS Salary Survey** – HANDOUT

- N. APS Workshop and Business Meeting.** Wendy Fink – HANDOUT
- a. Southern Region to provide two candidates for APS Secretary: Cynda Clary (Oklahoma State Univ.) and Jean Bertrand (Clemson Univ., SC).
- O. NIFA Listening Sessions.** Wendy Fink
- a. What would you like to see from NIFA regarding Education programs?
 - b. Public comments must be submitted by December 1st.
 - c. ACOF should have a voice; say something.
 - d. Wendy will send email to APS.
 - e. Elaine Turner, *“let’s mention this at APS business meeting on Monday.”*
- P. APLU – APS Twitter Feed.** Wendy Fink
- a. APLU-APS Twitter feed will be merged with the APLU-BAA account, as stated by APLU Public Relations
- Q. APS Goals – Wendy Fink**
- a. APS needs to update our goals.
 - b. Tracy Hoover, *“maybe we can live stream our workshop session during the March meeting?”* Elaine Turner, *“it is a great idea because it advances professional development to member unable to come.”*
 - c. Possibly consider Live-streaming APS Workshop session on *“Communicating Effectively w/Generation Z”* during March 8th meeting.
 - d. Tracy Hoover, *“How can we engage other up-and-coming Assistant/Associate Dean types and institutions... a way to develop and expand the APS administrative pipeline. Maybe new/potential ones could spend a week or two with established Associate Deans? Support by region through APS – like a mentoring grant?”*
 - e. David Shintani, *“maybe we should focus on one or two goals in order to prioritize.”* So for 2018, maybe focus on Goal #2: Live stream – Messaging/Communication and Sharing Best Practices for APS Repository.
- R. APS Budget.** Wendy Fink – Handout –
- a. Motion to accept budget carried w/revisions. To be presented to APS on Monday.
- S. Old & New Business**
- a. **FSLI.** – Ken Esbenshade (NCSU) & Todd Winter (UT-Martin). FSLI is already recruiting for Cohort #14!
 - b. **Status of Academy of Science Ag Report from February 2016 meeting?** It is still not ready!
 - c. Don Viands – **Vendors at APLU Annual Conference** have been too aggressive and even annoying leading up to the conference (via e-mails and even phone calls) – can we do something about this? Many others agreed! Will be reported, but certainly make your feelings known during post-conference survey.
- T. Meeting Adjourned:** 4:07 PM

Upcoming ACOP Meetings:

March 7-9, 2018 – APS/NARRU Winter Meeting, Hilton Crystal City, Arlington, VA

July 16-18, 2018 – Joint COPS Meeting, Guadalajara, Mexico

November 11-13, 2018 – 131st APLU Annual Conference, New Orleans Marriott, N.O., LA

Minutes composed by Marcos Fernandez (APS Secretary, Purdue University).

Original Draft submitted November 17, 2017. Revised...