



Oregon State University
**College of Agricultural
Sciences**

Scholarship Program
Administration:
Best Practices, Streamlining
Processes, and Compliance

Paul R. Dorres, Ed.M.

Director of Scholarship and
Education Abroad Administration

OSU's Scholarship Program Structure

- University Level Scholarship Office
- College Level Scholarship Administrators
- Departmental Scholarship Coordinators
- OSU Foundation
- ER Jackman Friends and Alumni
- Agricultural Research Foundation



Campus Logic's Scholarship Universe

- OSU ScholarDollars – Third Cycle
- All Departments On Board after first cycle
- Single Application for College and Department
- College-wide Report of OSUF Awarding
 - Report does not include ARF or External Scholarships
 - Many departmental fellowships managed externally
- Same Year Awarding
 - Internship Support Program
 - Ambassadors
- Rubric and SmartRanks Scoring
- Significant Limitations
 - No Z Scores – compensate with rubric matrix
 - Cannot remove entering applicants from reviewer assignments
 - Cannot export batches of post-acceptance materials





Forming Committees and Managing Review Processes

- One representative from each academic unit / program
- Serve for three cycles
- Each application reviewed twice – approx. 100 per reviewer
- 5 Category Rubric scores and SmartRanks scores side by side
- Meetings before, during, and at time of awarding
- Full day awarding – committee jobs



Scholarship Administrator Stewardship and OSU Foundation

- OSUF Development Officers Fundraise
- Admins Adhere to Gift Agreements
 - Recent challenges with protected classes – citizenship, race/ethnicity, and gender
- College often has Latitude to Modify Criteria
- Post-Acceptance Managed by Administrators
- Complex Accounting and “Crosswalk”
 - Detail code vs. Project ID and FS Accounts
- Budgets and Reports often mismatch depending on which system and administrator



“So... How Much did we Award Last Year?”

- Consider the Source – OSUF, ARF, External
- Amount Awarded vs. Amount Received
- Types of Awards – Fellowships, Grants, Scholarships, Awards, Tuition Remissions
- College vs. Department vs. Combined
- Ask for Clarification!
- Be Comfortable with the Fact that there is NOT a Single Answer to this Question



Image Sources

OSU Extension and Experiment Station Communications (EESC)



Oregon State University
College of Agricultural
Sciences

